ES SUNLOGY BERHAD
Registration No. 202301046467 (1540381-T)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE
EXTRAORDINARY GENERAL MEETING ("EGM") OF
ES SUNLOGY BERHAD ("COMPANY")

Day and Date	:	Wednesday, 21 October 2026
Time	:	11:00 a.m.
Venue	:	Seminar Room 1 & 2, Courtyard by Marriott Kuala Lumpur, 137, Jalan Puchong, 58200 Kuala Lumpur, W.P. Kuala Lumpur

(A) REGISTRATION

(1) Registration is from 10:30 a.m. and will end at a time as determined by the Chairman of the meeting before commencement of voting.

(2) Registration will take place at the registration counters located Seminar Room 1 & 2, Courtyard by Marriott Kuala Lumpur, 137, Jalan Puchong, 58200 Kuala Lumpur, W.P. Kuala Lumpur, Malaysia.

(3) Kindly present your **original National Registration Identity Card ("NRIC") or Passport for verification** by our Share Registrar. **Photocopy of NRIC or Passport is not allowed.** Upon verification of your NRIC or Passport and signing of the Attendance List, please ensure you collect your original NRIC or Passport thereafter.

(4) No individual will be allowed to enter the meeting venue without the wristband. There will be no replacement in the event you lose or misplace the wristband.

(5) No individual will be allowed to register on behalf of another person, registration personnel will handle only verification of identity and registration of shareholders and / or proxy holders. If you have any enquiries on other matters, please refer to our staff who will be at hand to provide assistance.

(B) ENTITLEMENT OF ATTENDANCE AND APPOINTMENT OF PROXY

(1) Information for Shareholders/Proxies

(a) This is a **physical** EGM. Shareholders and/or proxies are invited to attend **in-person** only.

(b) In respect of deposited securities, only members whose names appear in the Record of Depositors on 14 October 2026 *(General Meeting Record of Depositors)* shall be eligible to attend, speak and vote at the EGM.

(c) A member of the Company entitled to attend and vote at the Meeting is entitled to appoint another person as his proxy to exercise all or any of his rights to attend, participate, speak and vote in his stead. A member may appoint more than one (1) proxy to attend the meeting, the appointment shall be invalid unless he specifies the proportion of his shareholding to be represented by each proxy.

(d) A proxy need not be a member of the Company. There shall be no restriction as to the qualification of the proxy. A proxy appointed to attend and vote at the Meeting of the Company shall have the same rights as the members to attend, participate, speak and vote at the Meeting and upon appointment a proxy shall be deemed to confer authority to demand or join in demanding a poll.

(e) Where a member is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint at least one (1) proxy but not more than two (2) proxies in respect of each securities account it holds to which shares in the Company standing to the credit of the said account.

(f) Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("**omnibus account**"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.

(g) The instrument appointing a proxy shall be in writing under the hand of the appointor or his attorney duly authorised in writing or, if the appointor is a corporation, either under its Common Seal or under the hand of an officer or attorney duly authorised in writing.

(h) Publication of Notice of EGM on corporate website of the Company

Pursuant to Section 320(2) of the Act, a copy of this Notice together with the proxy form are available at the corporate website of the Company at www.essunlogy.com

(i) Appointment of Proxy(ies)

A member may obtain the proxy form for the EGM vide Note (8) above or the Circular (hard copy) or Circular (electronic copy) released to Bursa Securities.

The appointment of proxy(ies) may now be made in hard copy or by electronic form, and shall be deposited with the Company's Share Registrar, i.e. Securities Services (Holdings) Sdn. Bhd., not less than forty-eight (48) hours before the time appointed for holding the Meeting or adjournment thereof:-

Deadline of submission	**Mode of submission**	**Designated address / Email address**
on or before Monday, 19 October 2026, at 11:00 a.m.	(i) Hard copy	Securities Services (Holdings) Sdn. Bhd. Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, W.P. Kuala Lumpur Contact number for enquiry: +603-2084 9000 Email: eservices@sshsb.com.my

	(ii) Electronic form	Vide designated email address of Share Registrar: info@sshsb.com.my

(j) Personal data privacy

By submitting a proxy form(s) to participate, speak and vote at the EGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the EGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the EGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

(C) CORPORATE REPRESENTATIVE

Any corporate member who wishes to appoint a representative instead of a proxy to attend the EGM should submit the original Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority, under the corporation's seal to the Company's Registered Office at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, W.P. Kuala Lumpur at any time before the time appointed for holding the EGM or to the registration staff on the meeting day for the Company's records.

(D) VOTING PROCEDURE

(1) The voting at the EGM will be conducted by poll in accordance with Rule 8.31A of ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Securities Services (Holdings) Sdn. Bhd. as Poll Administrator to manage the polling process and Commercial Quest Sdn. Bhd. as the Independent Scrutineers to verify the poll results.

(2) The declaration of the poll results shall be announced at the end of the meeting.

(E) DOOR GIFT AND REFRESHMENTS

(1) Kindly be advised that NO door gift will be provided for shareholder(s)/proxy(ies) who attend the EGM.
(2) Light refreshments will be provided to registered shareholders/proxies upon the EGM, available while supplies last.

(F) PARKING

Parking for visitors is available at the visitors' parking bays.

(G) ENQUIRY

If you have any enquiry relating to the registration for the EGM, please contact the following persons from our Shares Registrar during office hours from Monday to Friday, 8:30 a.m. to 12:15 p.m. and from 1:15 p.m. to 5:30 p.m.:-

Share Registrar:
Securities Services (Holdings) Sdn. Bhd.

Contact Person	:	Mr. Wong Piang Yoong Puan Norhasliliwati Binti Abdullah Hashim Cik Nur Suhaila Binti Che Ani
General Line	:	+603-2084 9000
Email	:	info@sshsb.com.my